Springville City Public Library
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Springville, UT 84663
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Technology Plan

Mission Statement and Strategic Plan

The Springville Public Library will provide current high interest materials for persons of all ages for reading, viewing and listening. Since this community strongly supports family activities, special attention will be given to materials and programs that families can enjoy together.

The library will assist students engaged in programs sponsored by local educational institutions from kindergarten through adult education. Special emphasis will also be placed on stimulating young children's intellectual interests and appreciation for reading and learning in the hope that these activities will lead to lifelong use of the library.

Springville City Public Library believes in the importance of technology in meeting their overall mission statement. The Library will strive to meet the following technology objectives:
- Use technology to provide the most appropriate information delivery system.
- Use technology to control cost and improve the efficiency of library operations.
- Maintain flexibility to adapt new and changing technology to meet the public's needs.
- Evaluate emerging technology for effective responsiveness to the public's needs.
- Use technology to connect to relevant sources outside the library.
- Train staff and educate the public on how to use technology to retrieve the information needed.

Staff and Patron Training

The people primarily responsible for the success of the library's implementation of technology include:
- Lynette Catherall, Library Director
- John Averett, Reference librarian
- Sean Maye, Information Services
- Layne Long, City Administrator

Training for staff on city wide programs is available through the Information Services Department. Staff training on library software is provided by the Information Services coordinator and the Reference/Computer Services librarian. When the new automated system is installed, training for staff will be included in the purchase contract so that all staff may make full and efficient use of the program. Training for the community will he provided by a series of workshops given in the library to familiarize patrons with accessing and using the new equipment. The workshops will be provided by the Reference/Computer Services librarian. Library staff currently assists individual patrons in the use of the Intenet, CD-ROM products, reference databases, and word processing. The library recognizes the need to have an informed and capable staff encourages participation in training programs offered by BCR. ULA, the State Library, and city resources.

Operating Budget
The library has budgeted the following for the 2004-2005 fiscal year:

Payroll $220,318.00
Systems Maintenance $25,465.00

Equipment purchases and upgrades $14,500.00
Telecommunications $4,000
Staff Development $2000.00

Current Information Technology

The Springville City Public Library currently in providing cataloging, circulation, and public access catalogs through the Follett Library System.

Internet connections for the staff and public are through the Utah County fiber optic line. There are 22 computers with Internet capabilities 14 of which are for the public. All computers have CD-Rom capabilities.

The State Library is currently paying for access to the Internet, the IAC database of periodicals an to the Deseret News and The Salt Lake Tribune online. The Springville City Public Library provides Reference USA, Learning Express Library, and NoveList and NoveList K-12 online.

Technology Inventory

The following is a list of equipment that the Springville City Public Library has access to or owns.
1. 6 telephones
2. 22 computers with Internet capabilities
    a. 5 Gateways
    b. 15 Dell Computers
    c. 2 Compaqs
3. 2 Printers
    a. HP Laserjet 2100
    b. HP Laserjet 4100
    c. Hewlett Packard DeskJet 1120C
4. Hub – Ethernet
5. Dell Switch with 24 ports
6. Fax machine
7. Fiber optic line through Utah County
8. Cat 5 cabling
9. Gateway Content Server

Goals

Technology needs to be constantly upgraded to remain useful. With this in mind the Springville City Public Library plans to continually seek funding through grants and capital improvement funds to upgrade its equipment and procure new equipment when demanded by future growth. The Library also plans to look at new technology as it becomes available to evaluate the appropriateness of use in the Springville City Public Library.

Planned Technology Upgrades, Services and Time Line

Year 1: 2005
1. Replace two current bar-code reader and add two additional wireless bar-code readers
2. Purchase 1 new computer server and upgrade 1 workstation computer.
3. Apply for LSTA regular grant to purchase Library Corporations TLC ILS.
4. Purchase bandwidth solely for the use of library operations.
5. Maintain an interesting and updated homepage
6. Purchase two receipt printers.

Year 2: 2006

1. Purchase 3 new workstation computers
2. Purchase computerized microfilm reader
3. Purchase wireless hub solution to offer laptop connection.
4. Budget for software maintenance.
5. Install a new security system (camera based)
6. Maintain web-base presence. Enhance where needed.

Year 3: 2007
1. In anticipation of a new library building, purchase 20 additional workstation computers.
2. Purchase 3 additional bar-code readers.
3. Upgrade existing Gates foundation switch with Dell high performance switch.
4. Budget for software maintenance.
5. Upgrade existing Gates foundation switch with Dell high performance switch.
6. Purchase Dell Core Gigabit.
7.

Evaluation

Evaluation will be based primarily on quantitative methods to arrive at the measurement required to assess the achievability of objectives listed. The number of new computers and other equipment, as well as new electronic resources will be a matter of record. The internet logs will be used to evaluate the effectiveness of the internet in meeting our goals.   A usage increase of 10% will be considered a success. The circulation records will be used to evaluate the recorded books, cassettes, CDs, videos, and CD-Rom. The Library will meet its goal if there is an increase in usage of 10%. A survey of patrons will be done once a year to evaluate whether their information needs are being met by the library through the internet.

Budget

	2005	2006	2007
New Computers	$1,500.00 (1)	$4,000.00 (3)	$30,000.00 (20) based on new library building.
Bar Code Readers	$600.00 (2)		$900.00 (3)
Telephone & Internet	$4,500.00	$4,500.00	$5,000.00
Microfilm Reader		$10,000.00	
Computer System Database	$60,000.00		
Database Maintenance		$10,0000,00	$10,0000,00
Training	$2,000.00	$3,000.00	$3,500.00
Server	$5,200.00		
Dell High performance switch			$1,400.00 (2)
Dell Core Gigabit			$300.00 (1)
Wireless Solution		$1,800.00	
Wireless Barcode Reader	$1,300.00 (2)		
Receipt Printers	$300.00 (2)		
Camera security system		$1,200.00	